

## Influenza Vaccine Claims in GP Practices

### Types of Payment:

There are two types of payments for influenza vaccines:

- **1. Item of Service fee (IoS)** payment for the administration of each influenza vaccination.
- **2. Reimbursement of drug costs and a dispensing fee** for each influenza vaccine administered.

1. The payment of IoS is calculated from data automatically, extracted from either GP IT systems (GPES and CQRS) or a Point of Care system (POC).

### **Where to document vaccinations administered: (refer to the current NHS England Influenza programme)**

Vaccination events delivered individually by practices or as part of an Influenza Collaboration must be recorded in GP IT clinical system and not their PCN grouping PoC system.

- (i) Vaccination events co-administered with COVID-19 as part of a PCN grouping must be recorded in the PoC system using the co-administration template and not their practices' GP IT clinical systems.
- (ii) Practices in PCN Groupings must agree which system they will all record synergistically delivered influenza vaccinations administered as part of a PCN grouping and use only that system, not both.

Duplication of payments can occur if recorded in both systems. Duplication of payment or false claims could be deemed as fraudulent conduct in some circumstances. Where a contractor believes that duplication of payments may have occurred, or underpayment, practices are to report this as soon as possible to the ICB locality primary care manager and the NHSBSA (repricingrequest@nhsbsa.nhs.uk).

### **2. Drug Reimbursement:**

Drug reimbursement (including the dispensing fee) may be claimed for those vaccines administered from the practice's *purchased stock*. Reimbursement for influenza vaccinations should be claimed on a High Volume vaccine form (FP34) in the end of month submission. NHSBSA should receive this by the 5th day of the following month and claims must be submitted in the financial year that they are purchased and administered.

***Vaccines obtained free of charge ("centrally supplied" stock) qualify for the Item of Service fee only and must never be included in drug reimbursement claims.*** This includes vaccines obtained via ImmForm, such as children's influenza vaccine in a nasal spray.



## Vaccination Ordering and Record Keeping:

Vaccines are ordered, by each practice, projected in advance based on the previous year's uptake or as indicated in the current influenza programme.

Throughout the flu season practices should keep records for each manufacturer of the vaccines administered. The records should include the number of:

- Vaccines retained from the previous flu season (for NHSBSA reporting numbers only, not for use – and these vaccines should be destroyed)
- vaccines ordered
- vaccines received
- Item of Service fees claimed for adults between September and March
- vaccine reimbursements claimed between September and March
- vaccines returned for refund between September and March
- vaccines destroyed or wasted between September and March
- vaccines redistributed (others to claim reimbursement)
- vaccines retained for future use

In addition, practices should keep records of where and what volume of vaccine has been supplied to each setting if your practice is:

- included within a PCN flu clinic
- taking part in co-administration of COVID-19 and flu
- providing vaccines for use in a clinic setting outside of the practice

Keeping these records is important to enable accurate and timely submission of reimbursement claims, to ensure safe and effective medicines management and can be referred to should any queries arise.

### Links for further information:

[Enhanced Service Specification](#)

[NHS England » Calculating Quality Reporting Service \(CQRS\) and Quality Outcomes Framework \(QOF\)](#)

[NHS England » General practice: seasonal influenza vaccination programme enhanced service 2024/25 – additional guidance on recording of influenza vaccination events, payments and collaboration](#)

[High Volume vaccine form \(FP34 Appendix\)](#)

[end of month submission](#)

[2024-25 seasonal flu vaccine reimbursement | NHSBSA](#)

[Complete routine immunisation schedule - GOV.UK \(www.gov.uk\)](#)

[Immunisation against infectious disease - GOV.UK \(www.gov.uk\)](#)

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